FRIENDS OF PETERBOROUGH PRISON

Supporting prisoners, their families and friends

Appendix 1a
Sundry Expenses Claim Form

Volunteers Name

Address

PURCHASES	COST	POSTAGE	I.T. RESOURCES	SUB TOTAL
			TOTAL	

All agreed claims to be submitted by end of March, June, September, December for the previous quarter.

Receipts or copies must be retained and returned with this form.

Friends of Peterborough Prison Ltd
HMP Peterborough
Saville Road
Westwood
Peterborough
PE3 7PD

Company registered in England no. 6935515

Five Star Focus
Endorsing Excellence in Volunteer Management
Volunteer Centres Cambridgeshire & Peterborough